



**CITY OF MIAMI BEACH**  
**Office of the City Manager**  
**Letter to Commission No. 029-2004**

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**To:** Mayor David Dermer and  
Members of the City Commission

**Date:** January 30, 2004

**From:** Jorge M. Gonzalez  
City Manager

A handwritten signature in black ink, appearing to read "Jorge", written over the printed name of the City Manager.

**Subject: REQUEST FOR PROPOSALS FOR FY 2004/05 FOR CDBG AND ESG PROGRAMS**

On February 6, 2004, the Housing and Community Development Division of Neighborhood Services will issue a Request for Proposals (RFP) announcing the availability of Community Development Block Grant (CDBG) and Emergency Shelter Grants (ESG) federal funds for FY 2004/05. A proposal workshop has also been scheduled for 10:00 a.m. in the First Floor Conference Room of City Hall on Wednesday February 11, 2004. This year, applicants will be informed that funding recommendations will be strongly based on performance based outcomes tied to their program budgets which can clearly show measurable goals and outcomes through the proposed budget of the activity/program. And, as in previous years, all applicants will be encouraged to develop programs that have substantial and comprehensive effects on the priority needs and conditions of the City of Miami Beach, as they relate to the overall goals and objectives of the CDBG and ESG programs.

The RFP and application forms will be available in the Housing and Community Development Division office and will be posted to the city's website.

Each year, the U.S. Department of Housing and Urban Development (HUD) notifies the City of the approximate allocation of federal funds to be available for the upcoming fiscal year. For FY 2004/05, the City anticipates that it will receive \$2,118,000 in CDBG entitlement funds (about a 2% decrease in funds from FY 2003/04) and approximately \$95,000 in the ESG Program (same level as FY 2003/04). These figures are based on the preliminary FY 2004 calculations released by HUD. The drop in funding reflects the addition of new entitlement cities being added to the block grant program.

Of the CDBG funds available, the preliminary breakdown is as follows:

\$317,700 --	For Public Services
\$846,700 --	For Other Eligible Activities (preservation and rehabilitation, public facility improvements, acquisition, homeownership assistance, etc)
\$100,000 --	CMB Housing rehabilitation program
\$ 50,000 --	Code Compliance for North Beach target areas
\$380,000 --	Annual Repayment for Section 108 Loan
\$423,600 --	CDBG Program Administration

Of the ESG funds available, the following amounts are available for the categories of:

\$28,500 -- Homeless Prevention Activities; Support Services  
\$61,750 -- Rehabilitation or conversion of buildings for use as emergency  
housing and/or transitional housing.  
\$ 4,750 -- ESG Program Administration

Proposals for FY 2004/05 are due in the Housing and Community Development Division no later than 5 p.m. on Monday, March 1, 2004.

The Planning Phase for the development of the One-Year Action Plan will involve the collaboration of the Community Development Advisory Committee (CDAC), input from the local community based organizations, and residents to determine the priority needs for the FY 2004/05 funds. This process will include the opportunity to publicly determine the needs and priorities of community development and housing in the target areas with regard to neighborhood revitalization, streets and public facilities improvements, and the provision of public services.

A pre-development public hearing has been scheduled for March 23, 2004 at 6:00 p.m. in the First Floor Conference Room of City Hall. Another public hearing for the proposed funding recommendations has been tentatively scheduled for June 15<sup>th</sup>, 2004 in the First Floor Conference Room of City Hall. For additional information on the Requests for Proposals or scheduled workshop, contact Joanna Revelo, division director for Housing and Community Development at 305/67307260.



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c: Joanna Revelo, Division Director, Housing and Community Development  
Community Development Advisory Committee